

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: October 21, 2024  
Time: 6:30pm  
Type: Regular Meeting  
Location(s): Distance Learning Room #1 | Virtually via Webex  
Hartford Central School District  
4704 State Route 149  
Hartford, New York 12832

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Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Adam Fish, Mr. Ronald Smith, and Mrs. Ashley Happy

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 Kenneth Fuller Jr. – Presentation of Diploma

Kenneth Fuller Jr. completed all the necessary academic requirements to receive his diploma. This achievement was noted as significant, and the board expressed pride in Kenneth's dedication and hard work. He was formally presented with his diploma by Mr. Phil Jessen.

3. Consent Agenda

Upon the motion made by Mrs. Happy and seconded by Mr. Smith, the Board of Education approved:

3.1 Minutes from the Regular Board of Education Meeting, held on September 9, 2024;

3.2 The District's Financial Reports; and

3.3 The District's CSE/CPSE Recommendations.

Motion Carried: 5 – 0

4. Superintendent's Report

Mr. Cook discussed:

- Thanked the members of the Board of Education for their dedication for "Board of Education Recognition Week";
- Recognized "School Bus Safety Week" and thanked the Hartford CSD drivers for their hard work;
- Congratulated fall athletes for their success this season;
- Discussed Advocacy efforts with the Governor's office;
- Announced the Cafeteria has begun a partnership with Hick's Orchard to provide fresh local produce;
- Shared an update on the delay of our application with NYSERDA;
- Informed the Board on the implementation of the new communication platform, ParentSquare; and
- Provided an update on the various construction projects (Capital Project, Capital Outlay, Exterior PE Space, and proposed bleachers).

5. Building Principals Reports

5.1 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- Classroom News;
- Elementary Student Government; and
- Upcoming Events.

5.2 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Teacher/Coach Recognition;
- Academic Updates;
- Club News; and
- Upcoming Events.

6. Committee Reports

6.1 Transportation Subcommittee Meeting Minutes provided.

7. Old Business

7.1 None.

8. New Business

8.1 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the personnel consent items as presented:

- 8.1.1 Approved the appointment of a sixth assignment to Duane Flower, effective September 5, 2024 through June 30, 2025;
- 8.1.2 Approved the appointment of a sixth assignment to Kendrick Whitney, effective September 5, 2024 through June 30, 2025
- 8.1.3 Adjusted Stacey Tyler's daily hourly driving time to 7.5 hours, effective October 1, 2024 through June 30, 2025;
- 8.1.4 Adjusted Mark Miller's daily hourly driving time to 6.5 hours, effective October 1, 2024 through June 30, 2025;
- 8.1.5 Adjusted Nicole Wick's daily hourly driving time to 4.5 hours, effective October 1, 2024 through June 30, 2025;
- 8.1.6 Adjusted Scott Dekalb's daily hourly driving time to 3.5 hours, effective October 1, 2024 through June 30, 2025;
- 8.1.7 Appointed Rebecca Young to the position of substitute Bus Monitor, effective September 27, 2024;
- 8.1.8 Appointed Drake Stewart as a volunteer assistant coach for the softball program for the 2024-2025 school year;
- 8.1.9 Appointed Whitney Izzo, who holds an initial certification in Students with Disabilities (Birth – Grade 2) and an initial certification in Students with Disabilities (Grades 1-6) to a four-year probationary position appointment as an Elementary Special Education Teacher in the tenure area of Special Education;
- 8.1.10 Accepted with great appreciation for her years of service to the District, Bethellen Mannix's letter of resignation for the purpose of retirement, effective the close of business January 5, 2025;

- 8.1.11 Appointed Gavin Darfler to the extra-curricular position of Modified Boys' Basketball Coach for the 2024-2025 school year;
- 8.1.12 Appointed Kendrick Whitney to the extra-curricular position of Shot Clock Operator / Time Keeper for the 2024-2025 school year;
- 8.1.13 Appointed Jerry Kilmartin to the extra-curricular position of Shot Clock Operator / Time Keeper for the 2024-2025 school year;
- 8.1.14 Appointed Jason Johnson to the extra-curricular position of Shot Clock Operator / Time Keeper for the 2024-2025 school year;
- 8.1.15 Appointed Andrew Cook to the extra-curricular position of Shot Clock Operator / Time Keeper for the 2024-2025 school year;
- 8.1.16 Rescinded William Morrow's request for unpaid leave of absence, effective October 15, 2024;
- 8.1.17 Terminated Timothy Ward as a long-term substitute cleaner, effective the close of business October 25, 2024;
- 8.1.18 Appointed Timothy Ward to the position of substitute cleaner, effective October 28, 2024; and
- 8.1.19 Appointed Kerry Babson as a mentor teacher for the 2024-2025 school year.

Motion Carried: 5 – 0

- 8.2 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed service contracts with:

- 8.2.1 Mountain Medical;

- 8.2.2 Advanced Therapy P.L.L.C.; and

- 8.2.3 CSArch

And authorized the Superintendent to sign on behalf of the District.

Motion Carried: 5 – 0

- 8.3 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education identified the listed items as surplus property and authorized for their proper disposal.

Motion Carried: 5 – 0

- 8.4 Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education approved the proposed merger continuation with the Fort Edward Union Free School District for varsity baseball for the spring 2025 season.

Motion Carried: 5 – 0

- 8.5 Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education issued a tax refund to Ruth Franck and/or Kendrick Whitney in the amount of \$3,878.86.

Motion Carried: 5 – 0

- 8.6 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved the proposed extension with Mr. Scott Mackey to serve as the district's water operator for the 2024-2025 school year.

Motion Carried: 5 – 0

8.7 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education adopted the proposed resolution authorizing assigned Special Patrol Officers from the Washington County Sheriff's Office to carry firearms on school grounds.

Motion Carried: 5 – 0

8.8 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed mileage reimbursement procedure.

Motion Carried: 5 – 0

8.9 Upon the motion made by Mrs. Happy and seconded by Mr. Fish, the Board of Education approved the proposed Class of 2025 trip to Wildwood, New Jersey on June 18, 2025 through June 20, 2025.

Motion Carried: 5 – 0

8.10 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education accepted the following donations for the purchase of a plaque commemorating the new auditorium:

- CSArch: \$704.61
- Bunkoff Construction: \$750
- RF Gordon: \$365
- Brownell Electric: \$200
- Tri-Valley Plumbing and Heating: \$100.

Motion Carried: 5 – 0

9. Executive Session: Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education adjourned to Executive Session at 7:17pm to discuss matters of personnel.

Motion Carried: 5 – 0

Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education returned to open session at 8:21pm.

Motion Carried: 5 – 0

10. Adjournment: Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education adjourned at 8:22pm.

Motion Carried: 5 – 0